



**U3A CAMPBELLTOWN
SOUTH AUSTRALIA Inc
ANNUAL REPORT 2022**



We acknowledge and pay our respects to the Kurna people, the traditional custodians whose ancestral lands we gather on. We acknowledge the deep feelings of attachment and relationship of the Kurna people to country and we respect and value their past, present and ongoing connection to the land and cultural beliefs.

We acknowledge and thank Hon. John Gardner MP and his staff for the printing of this Annual Report.

We acknowledge and thank the Campbelltown City Council for their support throughout the last twelve months.





U3A CAMPBELLTOWN SOUTH AUSTRALIA Inc.

ABN 47 874 424 693

Supported by the Campbelltown City Council

Office: Marchant Community Centre, 338 Gorge Road, Athelstone SA 5076

Postal: PO Box 359, Campbelltown SA 5074

Phone: 08 8337 7940 Bus 178 Stop 35

Email: campbelltownu3asa@bigpond.com

Website: www.u3acampbelltownsa.org.au

Office Hours: Wednesday and Thursday 9:15 to 11:15 am [not during school vacation]

2023 ANNUAL GENERAL MEETING

U3A CAMPBELLTOWN SOUTH AUSTRALIA Inc.

To be held at the Marchant Community Centre

338 Gorge Road, Athelstone SA

2:00 pm on Friday 10 March 2023

AGENDA

Welcome and Declaration of Quorum: President Glenda Sherwin-Lane
(*Art VII g: the lesser of '25 members or two thirds of the membership'*)

Apologies: Secretary Graziella Rosmini

Adoption of Minutes of last AGM - 11 March 2022

Moved Secretary Graziella Rosmini / Seconded:

President's Report: Glenda Sherwin-Lane

Moved Glenda Sherwin-Lane / Seconded:

Discussion and Adoption

Acknowledgements in Appreciation: President Glenda Sherwin-Lane

Treasurer's Report: Paddy McKay

Moved: Paddy McKay / Seconded:

Discussion and Adoption

Election of Board of Management

Conducted by Honorary Returning Officer: Mayor of Campbelltown, Hon Jill Whittaker

(President, Vice President, Secretary, Treasurer, Committee Members, Auditor)

Accession of the President – 2023

Any Other Business:

Vote of Appreciation: President 2022

Honorary Returning Officer – Mayor of Campbelltown Council, the Hon. Jill Whittaker

Close

General Meeting of members for discussion of any issues relating to 2023

Guest Speaker: Alan Starks. *The History of Chocolate (with samples)*

Please join us for Afternoon Tea



U3A Campbelltown South Australia Inc. [U3ACSA]

**Minutes of Annual General Meeting
held at the Marchant Community Centre
on 11 March 2022 at 2:00 pm**

Welcome:

President Glenda Sherwin-Lane opened the meeting and welcomed the 27 members who attended. Glenda declared a quorum was reached in accordance with the requirements of the Constitution [Article VII g: the lesser of 25 members or two thirds of the membership].

Apologies:

There were 29 registered apologies received from members.

Adoption of Minutes of last AGM 12 March 2021:

Minutes of the last AGM were published in the AGM Report Booklet 2022. These booklets were given to all members who attended the meeting.

Motion 1: The Minutes of the last AGM held on 12 March 2021 be accepted as a true and accurate record.

Moved: Graziella Rosmini | **Seconded:** Susan Dawn | Carried

President's Report:

Glenda Sherwin-Lane read her report at the meeting highlighting U3A Campbelltown South Australia's curriculum and social achievements throughout 2021. Even though the COVID-19 restrictions still had an impact during the 2021 programme, the year was successful with high participation from our members. The report was published in the AGM Report Booklet 2022.

Motion 2: The President's report be accepted.

Moved: Jan Ness | **Seconded:** Robin Baxter | Carried

Acknowledgements in Appreciation:

The President thanked Lynette Geracitano for her many years of service on the Management Board and working as the Office Manager and Bob Smith for his many years of service on the Management Board and working as a Property Officer.

Treasurer's Report:

Paddy McKay presented the Treasurer's Financial Report 2021 and the Audit Report for twelve months ending 31st December 2021. Both reports were published in the AGM Report Booklet 2022.

Motion 3: The Treasurer's Report 2021 and The Audit Report 2021 be accepted.

Moved: Paddy McKay | Seconded: Robin Baxter | Carried

Motion 4: To engage Alan N. Clark as the Auditor for the coming year.

Moved: Paddy McKay | Seconded: Glenda Sherwin-Lane | Carried

Election of Board of Management 2022:

Glenda Sherwin-Lane vacated the Chair for the Honorary Returning Officer, Campbelltown Mayor, The Hon. Jill Whittaker to conduct the election.

Before the election process began, The Hon. Jill Whittaker spoke generally about the proposed building of a community theatre with a seat capacity between 300 to 500 seats.

The Hon. Jill Whittaker declared all positions vacant and invited nominations from the floor. There being no more nominations received, the following members were elected unopposed.

Position	Name	Nominated by
President	Glenda Sherwin-Lane	Paddy McKay / Ann Richardson
Secretary	Grazziella Rosmini	Paddy McKay / Ann Richardson
Treasurer	Paddy McKay	Ann Richardson / Imme Penttila
Curriculum Manager	Kerrie Smith	Paddy McKay / Ann Richardson
Board Member/Public Officer	Imme Penttila	Ros Reddaway / Ann Richardson
Board Member	Ann Richardson	Ros Reddaway / Jan Ness
Board Member	Ros Reddaway	Imme Penttila / Ann Richardson
Board Member	Marie-Antoinette Galletta	Jan Ness / Imme Penttila
Board Member	Jan Ness	Imme Penttila / Ros Reddaway
Board Member	Chris Gascoine	Kerrie Smith / John Russo
Board Member	Diane Eichmann	Kerrie Smith/Glenda Sherwin-Lane

Accession of the President for 2022

Glenda Sherwin-Lane resumed her role as President and thanked The Hon. Jill Whittaker for conducting the election. Jill was presented with a thank you gift of flowers.

Any Other Business

No Items

AGM Closed at 2:45 pm

General Meeting:

A General Meeting followed the AGM. Members were asked if they had any matters they wanted to raise.

Vale Pederson, a member, raised the need to change the heavy lounge chairs currently used to watch videos on the Smart TV. These lounges are difficult to move around the rooms. Vale also

stated she was prepared to be part of a working group to research options of comfortable chairs that could replace the lounges.

Glenda Sherwin-Lane stated she would take this matter to the next Board Meeting on 25th March 2022 for discussion. An email will be sent to Vale with the Board's decision on this matter.

Guest Speakers

Martin Walker and Gordon Oates from SA Philatelic Council gave a presentation on stamp and postcard collecting. They also set up several large displays in the middle room for members to peruse.

Meeting closed at 3:30 pm

Afternoon Tea

Following the meeting members were invited to have afternoon tea with cakes and savouries supplied.■



**U3A Campbelltown South Australia Inc
Annual General Meeting 2023
President's Report**

I had hoped I would be reporting on 2022 as a year unaffected by COVID. Hope springs eternal! Certainly, QR coding and other relevant mandates were gradually dispensed with, but a number of members fell victim to the virus, myself included.

By the end of 2022 our membership numbered 274, compared to 242 at the start of the school year and we offered between 40 and 47 courses per term.

Thanks to the volunteer leaders and tutors who gave freely of their time, members enjoyed a wide variety of experiences, with several classes proving to be so popular the potential for a second class became apparent. All well and good, but with a handful of tutors already taking on multiple classes, without others leading the overflow this couldn't happen. We must thank Kerrie Smith, Vale Pederson and Marie-Antoinette Galletta for their major contribution as leaders of multiple classes or groups.

Classes and groups were held over four venues – the Marchant Centre, Lutheran Homes (Yoga and Tai Chi catering to about 75 members), Athelstone Community Hall for the popular Circle Dancing finally returning in Term 4, and Campbelltown Library for Reading for Pleasure. For the intrepid, Foxfield Oval was put to good use for Jumping in the Park (Bone Density) on Tuesdays and Thursdays. The Regal Theatre on Kensington Road became a popular venue for the monthly Film Go-ers group.

The addition of Athelstone Community Hall, plus a rise in all venue hire fees, contributed to an increase in operating costs for the year, offset by the additional opportunities we were able to offer our members. The small increase in our annual membership fees announced in 2022 effective in 2023 proved to be a wise decision.

More than 12,000 data entries over the year reflected the demands on the volunteers who staffed the office, answering the myriad queries and minutiae necessary to keep us open for business. Thank you, Kerrie Smith, Anne Bovington and Ros Reddaway.

We continued to enjoy outstanding Outings thanks to Ros Reddaway, inspirational Speakers at our General Meetings thanks to Jan Ness and excellent Newsletters thanks to Di Campbell. Kerrie and Di are also to be congratulated on the preparation and production of the 2023 Prospectus. Many thanks to Helen Ward for her excellent proof-reading skills, ensuring our publications were free of errors and omissions. Thank you to John Gardner, MP and his office staff for the printing of many copies of our newsletters. We thank you all for your sustained efforts throughout the year.

An upgrade to our office equipment included a new laptop and new desktop pc – the tower for the latter being replaced by a tiny box the size of a small stack of CDs. Old laptops no longer required were donated to Rotary's Donations-In-Kind.

COVID's continuing impact was shown in fluctuating attendance – because members were ill, because they were recovering or because of their fear of infection. Despite this, I am pleased to say there was (and still is) an air of welcome and positivity in all our classes.

Thanks to Campbelltown City Council, major works carried out at the Marchant Centre, from which U3A Campbelltown members benefit, included a major upgrade of the kitchen and installation of automatic front doors. The doors were very welcome indeed, with the realignment of the ramp and other carpark works enabling safe and easy access to all areas of the Marchant Centre for everyone. No more of those oh-so-heavy doors!

Transferring our bank accounts to Bendigo Bank proved to be an excellent decision – not only from a fiscal perspective because of a better rate of interest and no fees. Their Modbury office, with whom we had opened the new accounts, were undertaking an upgrade and once they learned who U3A Campbelltown South Australia was and what we did, offered us almost 20 burnt orange chairs as a donation-in-kind. We accepted and these comfortable chairs have proven to be very popular.

The introduction of the Square EFTPOS machine late in the year has also proven to be a valuable resource, enabling members to pay their fees by Debit or Credit card.

Following the suggestion by Vale Pederson at the General Meeting after last year's Annual General Meeting, we purchased four 'comfy' chairs, assisted by a generous Major Grant by Campbelltown City Council contributing \$2,000 to the cost. Timing for the application for Grant funding led to a delay in ordering the chairs, contributing to an increase in the cost – reflected in the Treasurer's Report. Athelstone Kiwanis Club kindly covered the cost of delivery, saving us over \$300. Members are enjoying the comfort and ease of these chairs and we are very appreciative of Campbelltown Council's major contribution.

Thank you to Hon. Jill Whittaker, Mayor of Campbelltown City Council, for acting as our Returning Officer today.

Being a member of the Board of Management is not an onerous task – four-five meetings per year. One way or another, Board members play an important role by ensuring the good governance of U3A Campbelltown South Australia Inc. We need to acknowledge their importance and thank them for their ongoing contribution. There is an open invitation to all members to join the Board and have a say in how your organisation operates.

On behalf of us all, special thanks to three key people: Paddy McKay, our Honorary Treasurer, Graziella Rosmini, our Honorary Secretary, and Kerrie Smith, our Curriculum Manager, for your major contributions through the year. Added to that are my personal thanks, Graziella, for always keeping me up to the mark.

It is safe to say we ended 2022 on an incredibly positive note. Thanks to tutors, leaders, office staff, board of management and general members, who all contributed to creating a happy, cohesive team, U3A Campbelltown South Australia operated with good governance and good spirit and met its purpose – **Staying Active – mentally, physically and socially.**

I have pleasure in tabling the President's report. ■





**U3A Campbelltown South Australia Inc. [U3ACSA]
2023 Annual General Meeting**

TREASURER'S REPORT		
BANK SA – ACCOUNT BALANCES as of 10/2/2023		
ACCOUNT TYPE	ACCOUNT NO.	BALANCE
U3A Society Cheque	152 0035 595 440	\$1,338.91
Float		\$30.00
TOTAL		\$1,368.95
BENDIGO BANK ACCOUNTS BALANCES as of 10/2/2023		
ACCOUNT TYPE	ACCOUNT NO.	BALANCE
U3A Society Cheque Account	192 140 481	\$26,770.70
U3A Petty Cash	192 140 507	169.26
U3A Fixed Term deposit	194 858 445	\$10,000.00
TOTAL		\$36,939.96
GRAND TOTAL		\$38,308.91

Notes to the above

- The bank balances above include the enrolments for the 2023 U3A year, an amount of \$12929.
- The Society Cheque Account at the BankSA was not able to be closed because of issues with the ATO. Only the Public Officer who is listed with the ATO can change bank account details and as we do not know who that is, they will not release the information and therefore we are at a stalemate. Our Auditor has tried on our behalf to reach some sane conclusion but so far, no success.
- The limitations of our accounting software do not allow for double entry accounting. I have therefore had to manually combine accounts so that asset transfers were not included in Profit and Loss reports. This new list of account items will be used in 2023 and will allow us to do meaningful budget analysis.
- The Fees were raised to \$55 per person and \$100 per couple.
- The Balance total for the same period last year was \$44727.69. Asset purchases i.e. chairs and computers have contributed to the lower amount in 2022.
- Expenses such as venue hire were overall greater as venues have increased their fees.
- A Grant Of \$2000 was received for an upgrade in seating. The board decided to spend \$3061.10 over and above the grant. Differences and issues with the invoicing resulted in the underpayment of \$125.48. This has now been rectified.

Insurance:

We are currently insured for \$38,825.23 and I do not believe there is a need to increase the insurance by any significant amount. Some old computing items have been removed from the Asset Register and new laptops purchased as part of the Grant will be added before the next bill.

Annual Reports have been sent to Alan Clark for reviewing and his report is attached.

Paddy McKay
Treasurer

PROFIT AND LOSS (CASH)
Reporting Period 1/01/2022 – 31/12/2022

Accounts in this report: BB Cheque Account, Bank SA Society Cheque Account

INCOME		EXPENSES	
Grants	2,000.00	Accounting SQUARE fees	19.39
Interest received	2.32	Accounting fees non GST	250.00
Membership	10,579.00	Advertising and Promotion	1,470.00
Membership	2,350.50	Computing costs square	354.06
Outings 1	868.50	Computing equipment	2,557.27
Outings 2	85.45	Computing software	240.00
Sundry GST Receipts	271.82	COTA	54.55
GST REFUND	1,198.00	Grant resource furniture	4,612.41
Total Income	17,355.59	GST Paid	-
		Insurance	1,349.05
		Insurance GST free Portion	232.23
		Internet and Phone	944.07
		License Fees	117.27
		Membership refund	55.00
		Meeting refreshments	335.28
		Office supplies	230.23
		Office refreshments	326.32
		Outings	638.18
		Outing refund	25.00
		Postage and Post box	130.91
		Service Recognition	30.00
		U3A Alliance	552.00
		Venue hire GST	4,241.00
		Venue hire no GST	2,055.00
		Total Expenses	20,819.22
		Profit or (Loss)	- 3,463.63

U3A Campbelltown South Australia Inc.,
338 Gorge Road
Athelstone S.A 5076

7 March 2023

Attention: Mrs Patricia McKay

Dear Paddy,

I have undertaken a review of the Profit and Loss Statement of U3A Campbelltown South Australia Inc. and believe it reflects the financial cash records of U3A Campbelltown South Australia Inc. in a true and fair manner.

For the Financial Year ending 31 December 2022, this document was prepared on a Cash basis. It does not reflect any income or expenses for the Financial year ending 31 December 2022, that were received or paid in the year 2023.

Yours faithfully,

Alan N. Clark, F.I.P.A. F.F.A.

PO Box 49,
Athelstone S.A. 5076
Email: acl52286@bigpond.com