



**U3A CAMPBELLTOWN
SOUTH AUSTRALIA Inc
ANNUAL REPORT 2025**



**CAMPBELLTOWN
SOUTH AUSTRALIA**

We acknowledge the traditional owners throughout South Australia and we pay respect to the custodians of the land on which we live and learn.

We respect their spiritual relationship with Country and acknowledge that their cultural and heritage beliefs are still as important to those living today. We pay our respects to Elders past, present and emerging and we acknowledge the cultural authority of Aboriginal people visiting from other areas of South Australia and Australia

We acknowledge and thank Hon. John Gardner MP and his staff for the printing of this Annual Report.

We acknowledge and thank the Campbelltown City Council for their support throughout the last twelve months.





U3A CAMPBELLTOWN SOUTH AUSTRALIA INC

ABN 47 874 424 693

Marchant Community Centre, 338 Gorge Road, Athelstone SA 5076

Email: admin@u3acampbelltownsa.org.au

Website: www.u3acampbelltownsa.org.au

ANNUAL GENERAL MEETING 2026

U3A CAMPBELLTOWN SOUTH AUSTRALIA Inc.

To be held at the **Campbelltown Uniting Church Hall**

607 Lower North East Road, Campbelltown 5074

2:00 pm on Friday 6 March 2026

AGENDA

Welcome and Declaration of Quorum: President Katrina Spencer
(Art VII g: the lesser of '25 members or two thirds of the membership)

Apologies: Secretary Graziella Rosmini

Adoption of Minutes of last AGM – 7 March 2025 Moved / Seconded:

President's Report: Katrina Spencer

Moved Katrina Spencer / Seconded:

Discussion and Adoption

Treasurer's Report: Paddy McKay

Moved: Paddy McKay / Seconded:

Discussion and Adoption

Election of Board of Management

Conducted by Honorary Returning Officer: Mayor of Campbelltown, Hon Jill
Whittaker

(President, Vice President, Secretary, Treasurer, Committee Members, Auditor)

Accession of the President

2026 Any Other Business:

Vote of Appreciation: President

2026 Honorary Returning Officer – Mayor of Campbelltown Council, the Hon. Jill
Whittaker

Retiring Board Members – Ann Richardson, Paddy McKay

AGM Closed at

General Meeting: any questions and issues for the Board

Life Member and Membership Acknowledgements in Appreciation: President

Meeting Closed at

Afterwards: Please join us for Afternoon Tea



U3A Campbelltown South Australia Inc. {U3ACSA}
Minutes of Annual General Meeting
held at the Marchant Community Centre
on 7 March 2025 at 2:00 pm

Welcome

President Glenda Sherwin-Lane opened the meeting and welcomed the 58 members who attended. Glenda declared a quorum was reached in accordance with the requirements of the Constitution [Article VII g: the lesser of 25 members or two thirds of the membership].

Apologies

There were 47 registered apologies received from members.

Adoption of Minutes of last AGM 5 April 2024

Minutes of the last AGM were published in the AGM Annual Report 2024 Booklet. These booklets were given to all members who attended the meeting.

Motion 1: Moved that the Minutes of the last AGM held on 5 April 2024 be accepted as a true and accurate record.

Moved: Marie Galletta | **Seconded:** Jan Robins | **Carried**

President's Report

The President's report was tabled. Glenda Sherwin-Lane read her report at the meeting highlighting U3A Campbelltown South Australia's administration, curriculum and social achievements throughout 2024. Some of the highlights mentioned were: change to our correct name on our ABN, change to our postal address to our location address, the benefits of being a member organisation of U3A SA, the successful use of Member Wizard for 2025 enrolments and also reflected on several interesting guest speakers booked for general meetings and the different group outings. Another highlight was the holding of the U3A Campbelltown 20th Anniversary Celebration that was a great success. Glenda thanked all the Board Members and the Membership for their support and friendship given to her over the last 6 years of being President. Glenda reported that she will be standing down from the President's position. The report was published in the AGM Annual Report 2024 Booklet.

Motion 2: Moved that the President's report be accepted.

Moved: Glenda Sherwin-Lane | **Seconded:** Marie Galletta | **Carried**

Treasurer's Report

Paddy McKay presented the Treasurer's Financial Report including bank balances, Profit and Loss statement for reporting period 1 January 2024 to 31 December 2024 and the Auditor's Report for twelve months ending 31 December 2024. These reports were published in the AGM Annual Report 2024 Booklet.

Motion 3: Moved that the Treasurer's Report and The Auditor's Report 2024 be accepted.

Moved: Paddy McKay | **Seconded:** Ann Richardson | **Carried**

Motion 4: Moved that Alan Clark be appointment as Auditor for 2025.

Moved: Paddy McKay | **Seconded:** Vale Pederson | **Carried**

Election of Board of Management 2025

Glenda Sherwin-Lane vacated the Chair for the Honorary Returning Officer, Campbelltown Mayor, The Hon. Jill Whittaker to conduct the election.

Before the election process began, The Hon. Jill Whittaker acknowledged the good work carried out by U3A Campbelltown South Australia and for supporting their community.

The Hon. Jill Whittaker declared all positions vacant and invited nominations from the floor. There were no more nominations received from the floor. The following members were elected unopposed.

Position	Name	Nominated by
President	Katrina Spencer	Glenda Sherwin-Lane / Graziella Rosmini
Secretary	Graziella Rosmini	Glenda Sherwin-Lane / Diane Eichmann
Treasurer	Paddy McKay	Jan Ness / Marie-Antoinette Galletta
Curriculum Manager	Kerrie Smith	Graziella Rosmini / Glenda Sherwin-Lane
Board Member	Ros Reddaway	Lyn Arnold / Jan Ness
Board Member	Marie-Antoinette Galletta	Lyn Arnold / Ros Reddaway
Board Member	Jan Ness	Marie-Antoinette Galletta / Lyn Arnold
Board Member	Lyn Arnold	Jan Ness / Marie-Antoinette Galletta
Board Member	Diane Eichman	Graziella Rosmini / Glenda Sherwin-Lane
Board Member	Wendy Richards	Diane Eichmann / Graziella Rosmini
Board Member	Ann Richardson	Ros Reddaway / Wendy Richards
Board Member	Kathryn Schapel	Glenda Sherwin-Lane / Graziella Rosmini
Board Member	Glenda Sherwin-Lane	Graziella Rosmini / Paddy McKay

Accession of the President for 2025

Upon Katrina Spencer accepting her role as President she presented a gift to Glenda Sherwin-Lane, acknowledging Glenda's contribution. Katrina proceeded to conduct the rest of the meeting followed by the General Meeting.

Any Other Business

No Items

Acknowledgements in Appreciation

The President thanked The Hon. Jill Whittaker for agreeing to be the Honorary Returning Officer for the AGM. Jill was presented with a thank you gift of flowers.

AGM Closed at 2:45 pm

General Meeting

A General Meeting was held following the AGM. Members were asked if they had any matters to raise. No matters were raised

Guest Speaker

Mary Safe, Co-Founder of the Amy Gillett Foundation, dedicated to reducing cyclist fatalities on Australian roads. Mary gave a presentation on the Foundation and a strategy they promote call 'Do the Dutch Reach Everytime' - increasing drivers' awareness of any oncoming cyclist before exiting their vehicles.

Meeting closed at 3:30 pm**Afternoon Tea**

Following the meeting members were invited to have afternoon tea. Cakes and savouries supplied by members.



U3A Campbelltown South Australia Inc

Annual General Meeting 2026

President's Report

It is my pleasure to present the President's Annual Report for U3ACSA and to reflect on another productive and rewarding year for our organisation.

First and foremost, I extend my sincere thanks to our Board members, volunteers, course leaders, and activity coordinators. Your generosity of time, skills, and commitment over the past 12 months has been the foundation of everything U3ACSA has achieved. U3ACSA continues to thrive because of the people who give so willingly to support learning, connection, and community for our members.

Strategic Planning

A major focus for the year was strategic planning. In July, we held a dedicated planning and development day to create our new five-year Strategic Plan. I would like to thank Lyn Arnold and Katrina Spencer for leading this process with insight and care, and to acknowledge the valuable contributions of Board members and volunteers who attended and participated so thoughtfully.

As a result of this work, the Board has established a regular review and priority-setting process, undertaken twice each year, to ensure our planning remains active, responsive, and relevant.

Our new Strategic Plan is centred on three key areas:

- **Members at the Heart**
- **Valuing our Volunteers**
- **Engaging Programs**

These priorities reflect who we are as an organisation and guide our decisions as we seek to strengthen the U3ACSA experience for all members.

Policy Development and Governance

During 2025, the Board placed significant emphasis on reviewing, updating, and developing our policies, procedures, and member information to support good governance and clarity across the organisation. This substantial body of work included updates to:

- Board Roles and Responsibilities
- Conducting Board Meeting Procedures
- Risk Management
- Managing the Archives

In addition, several new policies and resources were developed, including:

- Board Member Induction Procedures
- Outings Guidelines
- Life Member and Member Recognition Policy
- Grievance Procedures
- New Member Information Pamphlet
- Member Wizard Guidelines

This work strengthens transparency, supports continuity, and ensures that U3ACSA remains well-governed and accessible to members and volunteers alike.

Facilities and Resources

A range of new resources were purchased during the year to support members and volunteers. These included two additional dedicated laptops for Finance and the Secretary, new Mah-jong tables and resources, and U3ACSA tote bags provided to all members.

With the support of Campbelltown Council, a Smart TV and trolley were installed in Room 3, enhancing our capacity to deliver engaging programs. Updated signage was installed throughout the Marchant Centre, improving accessibility and consistent understandings.

The Asset Register was reviewed and updated, with redundant resources responsibly disposed of, and all seating and couches were steam-cleaned to refresh shared spaces.

Events, Meetings, and Programs

U3ACSA hosted successful Enrolment Days in December and January, made possible by the efforts of many volunteers.

Our March 2025 AGM attracted 60 members, one of the highest attendances in recent years. We were pleased to welcome Mary Safe, who spoke on the Dutch Reach and its role in improving bike safety.

Our General Meetings were well attended and featured a diverse range of speakers and performances:

- May: Pamela Gunnell and Professor Ken Dyer on eco-village living
- August: Stephen Pallaras KC on outdated legal practices
- October: U3ACSA Singing for Pleasure – *Rocking It Out*

Member outings were another highlight, including visits to the River Murray, Sikh Temple, Adelaide Central Mosque, Monarto Safari Park, Beltana House, and Lobethal Lights, offering enjoyable social and learning experiences. Special thank you to Ros Reddaway for coordinating outings for the past 13 years, she has ensured we have had a varied and interesting program annually. Ros will be stepping down from this role in 2026 and we will be looking at alternatives but want to thank her for her outstanding leadership.

We also continued to strengthen intergenerational connections through the “Tell Me a Story” program with Athelstone Preschool. We were featured at the Campbelltown Council’s Active Ageing Event with our singing group and Tai Chi and some Board Members visited the Inner North U3A Open Day.

Additional activities included Australian Ballet screenings, Member Wizard training, a New Member Morning Tea, and volunteer appreciation events held in July and December.

Engaging Programs

Kerrie Smith once again successfully led the management of curriculum and Member Wizard throughout 2025. During the year, Kerrie also trained Wendy Richards to take on responsibility for curriculum coordination and Kathryn Schapel to manage Member Wizard into 2026. We thank Kerrie, Wendy and Kathryn for their commitment and efforts in ensuring a smooth transition.

Membership continued to grow steadily during 2025. We commenced the year with 317 members and concluded with 350 members, bringing us close to our current capacity. If we are to take on any additional classes at the Marchant Centre we will need to consider extending class times to between 4:00 – 6:00.

Across the year, Campbelltown U3A delivered 219 courses. As we begin 2026, we have 373 members and 66 classes for Term 1 with several classes already very well subscribed, and nine classes operating waiting lists. Our sincere thanks go to the 50 class leaders who provide such engaging, diverse and highly valued programs for our members.

In response to member feedback, we have continued to offer a balanced mix of weekly, monthly and short-term courses.

Member Wizard has further streamlined many of our administrative processes, with increasing numbers of members now using the system. Training sessions and written guidelines have been provided, and ongoing individual support remains available to members requiring assistance.

U3A South Australia

U3A South Australia (U3A SA) is the peak body supporting South Australian U3A organisations. In 2025, Derek Bowman became President, succeeding Glenda Sherwin-Lane.

U3A Campbelltown remains one of 19 member organisations and continues active participation through delegate representation. In 2025, Lyn Arnold represented U3A Campbelltown at U3A SA meetings.

An annual affiliation fee of \$2.00 per member supports U3A SA operations and provides Public Liability and Volunteer Personal Accident Insurance for member organisations.

U3A SA meetings address key statewide priorities including governance, risk management, strategic and succession planning, financial reporting, insurance coverage, membership growth, Member Wizard support, online safety, and the sharing of courses and activities across U3A organisations.

U3A South Australia is a member of U3A Australia, chaired by Glen Wall, which represents U3A nationally and advocates for learning opportunities for retired and semi-retired Australians.

Acknowledgements

Finally, I would like to acknowledge Board members who are retiring or stepping back from roles. Your contribution has been greatly valued, and U3ACSA is stronger because of your service. Thank you Ann Richardson and Paddy McKay, who have both served as Treasurers and ensured our positive financial base.

Thank you to everyone who has supported U3ACSA over the past year, our leaders and members, our office and editorial volunteers and our very dedicated Board Members who step up constantly to provide support and initiatives. Special thanks to the Hon. John Gardner MP and his office staff for the printing of our newsletters and Annual Report and to the Hon. Jill Whittaker for acting as our Returning Officer today.

I look forward with confidence and optimism to the year ahead.

I have pleasure in tabling the President's Report for 2025

Katrina Spencer
President 2024
U3A Campbelltown South Australia Inc



U3A Campbelltown South Australia Inc

Annual General Meeting 2026

Treasurer's Report

BENDIGO- ACCOUNT BALANCES as of 24/2/2026		
ACCOUNT TYPE	ACCOUNT NO.	BALANCE
Float		\$30.00
BENDIGO BANK ACCOUNTS BALANCES as of 24/2/2026		
ACCOUNT TYPE	ACCOUNT NO.	BALANCE
U3A Society Cheque Account	192140481	12448.40
U3A Petty Cash	192 140 507	95.73
U3A Fixed Term deposit	194 858 445	21246.13
TOTAL		\$33790.26
GRAND TOTAL		\$33820.26

Notes to the above

- The bank balances above include the enrolments for the 2026 U3A year.
- The Fees were raised to \$55 per person. For those over 85 fees were raised to \$15 and the concession for couples was removed and the fees were \$55 for all under 85 on the basis of equity. These changes came into effect for the 2026 year.
- Expenses such as venue hire were overall greater as venues have increased their fees.

Challenges faced in this past year as Treasurer

1. Despite making constant requests for invoices to be given to me, many invoices were not forwarded to me resulting in an inability to claim several GST amounts.
2. Again, despite constant requests, I did not receive a single bank statement resulting in my having to work from transactional records resulting in potential misrepresentative of account totals.
3. My position with regard to ATO was removed without consultation or consideration.
4. The BAS statement forms were withheld from me again without consultation, resulting in late lodgements.

Annual Reports were sent to Alan Clark for reviewing and his report is attached.

In closing, I would like to thank Diane for her support and help throughout the year especially when I was very anxious regarding the difficulties being faced.

I also wish to acknowledge the support of Katrina as she attempted to soothe troubled waters.

Paddy McKay CPA
Treasurer

U3A CAMPBELLTOWN SOUTH AUSTRALIA Inc.				
ABN 47 874 424 693				
Financial Year Ending December 31st	2023	2024	2025	Variance
				2024 and 2025
INCOME				
Grant	\$200.00	\$57.00	\$3,500.00	\$3,443.00
Interest	\$2.49	\$2.62	\$510.13	\$507.51
Membership	\$10,552.00	\$17,284.00	\$19,476.99	\$2,192.99
Office Supplies	\$0.00	\$4.55		-\$4.55
Outings 1	\$450.00	\$0.00	\$11,830.00	\$11,830.00
Outings 2	\$314.55	\$1,141.30		-\$1,141.30
Retail Sales	\$0.23	\$0.00		\$0.00
SUNDRY GST RECEIPTS	\$2,000.00	\$0.00	\$1,542.68	\$1,542.68
SUNDRY NON GST RECEIPTS	\$1,270.95	\$2,567.50	\$3,783.00	\$1,215.50
Transfers from other Accounts	\$1,528.80	\$4,153.91	\$1,666.88	-\$2,487.03
TOTAL INCOME	\$16,319.02	\$25,210.88	\$42,309.68	\$17,098.80
EXPENSES				
Accounting Fees	\$240.00	\$258.18	\$290.00	\$31.82
Advertising & Promotion	\$1,847.59	\$1,815.00	\$3,358.60	\$1,543.60
Bank Charges	\$85.22	\$117.52	\$219.25	\$101.73
Office Supplies	\$761.30	\$912.25	\$407.95	-\$504.30
Computer Supplies	\$141.56	\$554.55	\$90.91	-\$463.64
Computing Expenses	\$31.82	\$0.00		\$0.00
Course Materials	\$280.64	\$313.55	\$1,052.73	\$739.18
Office Refreshments GST Free	\$181.51	\$499.15	\$456.59	-\$42.56
Insurance	\$1,466.56	\$978.18	\$245.81	-\$732.37
Insurance GST Free	\$137.60	\$106.26	\$2,481.35	\$2,375.09
Internet and Phone	\$1,333.15	\$1,138.69	\$1,064.97	-\$73.72
Licence Fees	\$1,387.62	\$0.00	\$386.63	\$386.63
Maintenance	\$296.04	\$0.00	\$172.73	\$172.73
Office Refreshments GST	\$205.41	\$0.00	\$957.24	\$957.24
Outings No.1		\$189.09	\$2,462.00	\$2,272.91
Outings No.2	\$150.00	\$890.00	\$0.00	-\$890.00
Outings Refunds	\$210.00	\$0.00	\$2,880.00	\$2,880.00
Postage		\$326.45	\$0.00	-\$326.45
Printing and Stationary	\$29.95	\$0.00	\$0.00	\$0.00
Subscriptions	\$498.18	\$0.00	\$1,258.77	\$1,258.77
Sundry GST Payments	\$1,713.71	\$1,453.90	\$3,699.49	\$2,245.59
Sundry GST Free Payments	\$202.98	\$480.00	\$9,163.48	\$8,683.48
Sundry NON GST Payments	\$330.00	\$600.00	\$0.00	-\$600.00

Transfers to other Accounts	\$927.84	\$850.00	\$10,596.88	\$9,746.88
Telephone	\$6.36	\$0.00		\$0.00
Venue Hire	\$1,725.00	\$900.00	\$1,000.00	\$100.00
Venue Hire with GST	\$4,272.73	\$5,245.45	\$8,535.91	\$3,290.46
TOTAL EXPENSES	\$18,462.77	\$17,628.22	\$50,781.29	\$33,153.07
<u>Loss Financial Year Ending December 31st 2023</u>	-\$2,143.75			
<u>Profit Financial Year Ending December 31st 2024</u>		\$7,582.66		
<u>Loss Financial Year Ending December 31st 2025</u>			-\$8,471.61	

U3A CAMPBELLTOWN SOUTH AUSTRALIA INC

(ABN 47-874-424-693)

338 Gorge Road,

Athelstone SA 5076

AUDIT REPORT

FINANCIAL YEAR ENDING 31/12/2025

I, Alan N. Clark, have reviewed the Financial Records ending December 31st 2025 and in my view the accounts reflect a true and fair view of the financial position of U3A Campbelltown South Australia Inc. (ABN 47-874-424-693)

The accounts are prepared on a cash basis. The fees received in the year are in advance and should be shown in a note when presenting the Accounts. My estimate is that U3A CAMPBELLTOWN SOUTH AUSTRALIA Inc. has received before January 1st 2026 for Fees for the 2026 year an estimated \$20,662.00 from 352 students.

In my last report I highlighted the need to maintain the accuracy in the reporting of Petty Cash that includes the CASH FLOAT being restored to the FLOAT VALUE of \$300.00 as DECEMBER 31ST 2025. This will ensure all of the expenditure and GST will be recorded correctly for the Financial Year. In addition the Petty Cash received one deposit during the year for a total of \$1,185.00 (I assume it was Fees including GST)

Once again the Petty Cash was not returned to the CASH FLOAT value of \$300.00. This means that expenditure of \$243.60 and GST was not reflected in the Accounts for the Financial Year ending December 31st 2025.

BENDIGO BANK

BANK BALANCES as at December 31st

	2023	2024	2025
U3A Society Cheque Account	\$25,326.43	\$31,656.92	\$19,057.13
U3A Petty Cash	\$495.60	\$185.91	\$243.60
U3A Fixed Term Deposit	<u>\$10,249.32</u>	<u>\$10,736.74</u>	<u>\$21,246.13</u>
Grand Total	\$36,071.35	\$42,578.99	\$40,546.86

PETTY CASH

I have undertaken a review of all the payments and in some instances, copies of the Tax Invoices were not located. The only deposits that should be reflected in the Petty Cash Account, are the deposits that return the Petty Cash Account to the Cash Float of \$300. This allows for the expenditure to be reflected in the main account. As many invoices have not been sighted, I am uncertain that the correct value for G.S.T has been recorded.

BENDIGO BANK FIXED TERM DEPOSIT

FINANCIAL YEAR ENDING DECEMBER 31ST

Financial Year 2023 Interest	\$249.32
Financial Year 2024 Interest	\$486.84
Financial Year 2025 Interest	\$509.39

	2023	2024	2025
U3A Cheque Account	\$25,326.43	\$31,656.92	\$19,057.13
Petty Cash Balance	\$495.60	\$185.81	\$243.60
Fixed Term Deposit -- December 31 st	<u>\$10,249.32</u>	<u>\$10,736.16</u>	<u>\$21,246.13</u>
GRAND TOTAL FUNDS	<u>\$46,816.27</u>	<u>\$53,500.96</u>	<u>\$40,546.86</u>

Decrease in Funds Held			\$12,954.10
Increase in Funds Held		\$6,684.69	

MATTERS TO BE ADDRESSED

- The original Bank Statements should be held by the Treasurer.
- All original Tax Invoices should be forwarded to the Treasurer for processing.
- Revenue accounts for fees should reflect the year. e.g. Revenue 2025 and Revenue 2026. (This will clearly define the correct Financial Year.)
- Petty Cash system to be kept on reimbursement basis to the Cash Float of \$300.00. This will allow the expenses to be reflected in the Main Account and correct G.S.T. amount recorded.
- All suppliers should be encouraged to use the correct name; U3A CAMPBELLTOWN SOUTH AUSTRALIA INC

SUMMARY

Without sighting all of the Tax Invoices it is possible that further G.S.T. maybe claimed at a later stage if copies could be supplied.

ALAN N. CLARK F.I.P.A.
24th February 2026